

SWIRL Meeting
MINUTES
Sunday, September 22, 2013
2:00pm Heidelberg Restaurant & Tavern,
3006 Lobsinger Line, Heidelberg NOB 2M1

1. Call to Order

2. Roll call

a. Present:

B+: Chatham, Elora-Fergus B, Guelph Blue, Guelph Gold, Guelph White Kitchener Rebels, Kitchener Wildcats, London Strike, North Dumfries (Ayr), Woolwich B, Waterloo Immortals

B: Cambridge Coyotes, Mitchell, St Thomas, St Marys, Waterloo Fury, Woolwich Beez

B-: Dorchester, London Storm, Stratford Stingers, Woodstock Red, Woodstock White, Tillsonburg (late)

C: Centre Wellington C, Kitchener Bandits, Kitchener Nites, London C, St Clements, Waterloo C

Registration Only: St Jacobs Ladies

b. Absent: Kitchener Buccaneers, Paris B, Western University.

c. New teams:

i. St Marys tournament team

ii. London #4

~~iii. Stratford~~

d. Departing teams:

i. Buccaneers

ii. Paris

3. Agenda Review

a. **Add under New Business: Conflict of Interest Policy, Privacy Policy**

Motion: To approve the agenda as amended.

M/S Guelph White/Chatham, carries

4. Approval of Minutes

a. **January 2013 Meeting Minutes**: on website

Motion: To approve the minutes of January 2013

M/S Waterloo Immortals/St Clements, carries

5. SWIRL Executive Committee Acclaimed for 2013-2014:

Chair – Laura Pfanner

Vice Chair- Cathy Daultrey

Treasurer – Lindsay Julian

Secretary –Vacant

Discipline Chair - Jane Larkworthy

Scheduler - Brenda Brenner

Statistician & Web Site Manager – open (currently covered by Vice Chair)

Registrar – Mike Julian

a. Nominations from the floor

b. Elections

Motion: To accept the SWIRL Executive for the 2013-2014 playing season.

M/S St Marys/St Thomas, carries

6. Reports:

a. Chair's Report – Nancy Nicolson-Houghtling

i. ORA AGM Report

ii. **Executive Committee Meeting Sept 2013-** Meeting to review year plan and Association/League division (see agenda item)

iii. **SWIRL Association Membership definition- Western Region**

iv. **SWIRL League Membership definition-Southern & Western teams**

v. **SWIRL Membership Agreement (annual)** – a representative from each team will sign the membership agreement form.

vi. **Insurance** – Statement of Insurance Coverage available on the ORA website

i) In order to be covered by ORA insurance, your home association (SWIRL or minor association) must be aware of your team's activities. That includes practice schedule, league schedule, exhibition games, and tournaments.

vii. Bench Staff

i) All bench staff (physically on the bench) must be on your TRF and qualified (or a legal substitution there in)

ii) Injured players on the TRF may also assist (opening doors etc) – list as INJ on the game sheet

iii) No one else, including children of ANY age are permitted on the bench or near the bench.

iv) **MUST submit proof of qualifications to SWIRL if registering through SWIRL**

Discussion: Concern raised about privacy in regards to the collection of this information.

ORA requires validation of qualifications. Coaches may show their qualifications and retain the printed document (no requirement to hand it in).

- viii. **Coaching Qualifications** (available on Western Region website www.wrra.ca) - Coaches who complete a CSI or CI clinic during the 2012/2013 playing season have until January 8th, 2014 to obtain their MED Certification. All other coaches should have it!!

Discussion:

All coaching qualifications to be submitted to the registrar.

- ix. **Police Checks**- The ORA requires that Police Background Checks (PBC) be updated every three years. Those individuals requiring updated PBCs are asked to provide SWIRL with that information. There is a spot on the website to update those. All teams are asked to submit full updates. www.wrra.ca/swirl.

Discussion:

Concern raised about privacy in the collection of police checks.

Motion: That the Registrar collect all Police Checks

M/S Chatham/Guelph White, carries.

[SWIRL Association coaches without current Police check by January 8th will be removed from the TRF. Non-SWIRL association coaches may be disciplined by their registering association.](#)

- x. **League Substitution Rules** – must use substitute who is registered with the league. League does not limit the number of times a sub can play for league play. Please remember to sub a player of appropriate calibre. If a player of higher calibre is used, they should act in a support function so as not to significantly impact the play level of the team.

Discussion: Jane Larkworthy provided background regarding the League Substitution Rules. Agreed by concensus that players on any team that belongs to SWIRL, either as a league member or a registering team, level BB or lower, may be used as a substitute.

Motion: That the league substitution rules be re-worded to reflect that a player from any team 18+BB or lower, and that is a member of SWIRL may be used as a substitute for league games.

M/S Rebels/Wildcats, carries.

- xi. **ORA Substitution Rules**- May substitute up to 4 skaters (plus goalie) to roster size of 12 skaters (plus goalie) or their original roster size, whichever is less.
- xii. **ORA Jersey Requirements** – all teams must have home & away jerseys; all jerseys MUST have number on front AND back in accordance with the Operating manual (this is a fineable offense)

- xiii. **Tournament Rules for Adults-** Reference: ORA Operating Manual, Coaching, G&T and ADP Manuals (available on-line at www.ontario-ringette.com). Questions? Contact the Western ADP Rep.
- xiv. **Scope of ORA Rules & Policies** - That unless otherwise stated all ORA rules and policies apply to all practices and ORA games (including exhibition and League games).
- xv. **Equipment Rules Reminder-** Shoulder pads are mandatory for all U19 (Belle) age players and below, including those playing at the Open level who are 18 years of age or younger. (no change from previous years)

b. Financial Report – Lindsay Julian

- i. *See attached report as presented.*

c. Registrar’s Report – Mike Julian

- i. *Last years registration spreadsheets will be emailed out to the teams.*
- ii. *All spreadsheets to be password protected for privacy reasons. Any team that does not have the password should contact Mike.*
- iii. *Please return registration forms, signed code of conduct, and arena audits to the registrar.*

d. Webmaster’s Report – Cathy Daultrey

- i. *All teams need to make sure to enter all of their games.*
- ii. *All teams need to make sure that the game sheet has been filled out properly.*

e. Scheduler’s Report – Brenda Brenner

- i. *Brenda needs each associations ice times*
- ii. *Discussion re Chatham and why teams have the option of playing them – this was part of the historical arrangement when Chatham joined the league. Too many teams will not travel. Last year only the teams that agreed to travel were scheduled and this worked well.*

f. Statistician Report – Cathy Daultrey

g. Disciplinary Report – Jane Larkworthy

- i. Review of penalties and suspensions
- ii. Carry-over suspensions
- iii. League Disciplinary Committee for 2013-2014
- iv. Match and Misconduct Penalties-Reporting Process

h. Western Region ADP Report

- i. Western Region still needs an ADP Rep. Currently covered by Nancy Nicolson-Houghtling who will assist new person. Since this group

represents almost all but Adult B/C team (not including shinny groups) in Western Region, it would be preferred that the rep come from a SWIRL team. 1 meetings per year in Toronto (hotel paid by ORA + meal allowance), several conference calls, Western Region Exec & General Meetings (about 5).

- ii. New this year – 2-team agreements (provincial/regional)
- iii. New this year – new definition of composite teams
- iv. New this year – non-playing bench staff no longer required for tournament play. Head coach is still required but may be a player/coach.
- v. OAIC cup host required
- vi. Details of the above are available on the ORA website
- vii. *Suspensions – All suspensions and major penalties (fully served, #14 & up) are to be reported to Jane Larkworthy and ADP. Jane will manage all suspensions that will be served through league games.*

Motion: To accept the reports as presented

M/S Kitchener Nites/Waterloo Immortals, carries

7. Operating Manual Changes-Jane Larkworthy

- a. *No new changes from prior to today meeting to be added.*
- b. *All previous changes have been updated online.*
- c. *Will look at cleanup*

8. New Team Applications: Representatives brought forward applications for the 2013-2014

- a. St Marys – Tournament team
 - a. 13 players, tournament only, B
- b. London B
 - a. LORA expects to have enough players for a 4th team in London. The team is proposed at B, and will have the same ice times as the current London teams.

Motion: To accept the St Marys tournaments team and the 4th London team into SWIRL.

M/S St Thomas/Woodstock Red, carries.

9. Team Changes

- a. Buccaneers – no team this year at B
- b. Paris B – no team this year
- c. St Jacobs – composite only (ORA-ADP)

10. League Format and Schedule:

a. Review of last year's tiers:

	Tier 1 (B+)	Tier 2 (B)	Tier 3 (B-)	Tier 4 (C)
1	Chatham	Cambridge Coyotes	Dorchester	Centre Wellington C
2	Elora-Fergus B	Mitchell	London Storm	Kitchener Bandits
3	Guelph Blue	St. Thomas	Stratford Stingers	Kitchener Nites
4	Guelph Gold	St. Marys	Woodstock 1	London C
5	Guelph White	Paris B	Woodstock 2	St. Clements
6	Kitchener Buccaneers	Waterloo Fury	Tillsonburg	Waterloo C
7	Kitchener Rebels	Woolwich Beez		
8	Kitchener Wildcats			
9	London Strike			
10	North Dumfries (Ayr)			
11	Woolwich B			
12	Waterloo Immortals			

b. Tiers for the 2013-2014 season:

	Tier 1 (B+)	Tier 2 (B)	Tier 3 (B-)	Tier 4 (C)
1	Chatham	Cambridge Coyotes	Dorchester	Centre Wellington C
2	Guelph Blue**	Elora-Fergus B	London Storm	Kitchener Bandits
3	Guelph Gold	Guelph White*	Stratford Stingers	Kitchener Nites
4	Kitchener Rebels	London B*	Woodstock Red	London C
5	Kitchener Wildcats	Mitchell	Woodstock White	St. Clements
6	London Strike**	St. Thomas*	Tillsonburg	Waterloo C
7	North Dumfries (Ayr)*	St. Marys*		
8	Woolwich B	Waterloo Fury		
9	Waterloo Immortals	Woolwich Beez		
10				
11				
12				

Notes:

*Will travel to Chatham for 1 game.

**Will travel to Chatham for 2 games.

Request to schedule Guelph White & Guelph Blue for a double header in Chatham to allow the teams to travel together & to share players if needed for subs.

B+ division – no cross-overs (except Chatham as noted)

B/B- division – cross-overs

- *London Storm requests less cross-over*
- *Tillsonburg would welcome more cross-over*

C division – no cross-overs

- *Exception: St Clements would like cross-overs with some B- teams*
- *Stratford Stingers & London Storm both volunteered to play vs St Clements.*

c. League Dates: Start Date Nov. 1st, Teams with ice in October can provide ice. Games will be scheduled in October when ice is available. No games between Christmas and New Year's, End Date late March. *18 game schedule.*

d. Schedule: Please submit all ice times at the meeting (Sept 22nd) at latest.

11. Old Business

Proposal to split League and Association into 2 entities

Recommendation from the Executive Committee to form 2 sub-committees to develop bylaws for each proposed organization was based on discussion at the January 2013 meeting. *This has now been rejected by the membership. No further action on this item.*

12. New Business

- 1) Conflict of Interest Policy
- 2) Privacy Policy

Motion: That the Execution Committee develop a Conflict of Interest Policy and a Privacy Policy.

M/S Stratford/London Strike, carries

13. Western Region Meetings: (Spruce Lodge, Stratford, 7:30 pm)

November 21, 2013 – (provincials fees due) – *North Dumfries (Ayr)*

January 16, 2014 – (regionals \$200 deposit due) – *Woolwich Beez*

February 27, 2014 – (General Meeting) - *Chatham*

April 10th 2014 – AGM – *London (LORA will delegate one of the 4 teams)*

September 2013 – *St Thomas*

14. Announcements (Chair):

ORA is looking for a host for the 2014 Ontario Adult Invitation Cup March/April 2014

SWIRL Operating Manual: An updated version (including this year's amendments in *bold italics*) will be posted on the SWIRL web site (www.swrl.on.ca).

Tournaments: Current listings are on the ORA website (<http://www.ontario-ringette.com/20102011Tourny.pdf>); WRRRA Regionals, March 2012 in Guelph and Elora-Fergus

Coaching & Officiating Clinics: Refer to Western Region web site (www.wrra.ca).

- All current coaches should now have MED

Rules Clinics: Refer to Western Region web site (www.wrra.ca). *One coach or assistant coach from each team must attend. If you are a SWIRL association team, let the chair know who attended and when.*

15. Next SWIRL meeting: Tuesday January 14, 2014 at **7:30 p.m.**, location to be confirmed.

16. Adjournment.

Motion: To adjourn

M/S Woodstock Red/Immortals, carries

Dates to Remember:

Adult only tournaments:

Durham Adult Tournament, Oct 25-27, 2013

GAARA, Ottawa area, Jan 24-26, 2014

Major Events:

Oct 25-27 AAA Challenge Cup, Southern Ontario

Nov 29-Dec 1 AAA Challenge Cup, Sudbury, Ontario

Dec 29-Jan 4 World Championships, North Bay

Jan 1-4, University Challenge Cup, North Bay

Jan 17-19, AAA Challenge Cup, Western Ontario

Feb 26-Mar 2 Ontario Winter Games (AAA), Muskoka

Mar 6-9, 2014 Provincial AA Championships, Gloucester-Cumberland

Mar 13-16, 2014 Provincial A Championships, Kitchener,

March 28-30, 2014 WRRRA Regionals, Guelph/Elora-Fergus

April 3-6, 2014 U12 Event, Sault Ste Marie

April 7-13, 2014 Canadian Ringette Championships, Saskatchewan

April 17-20, 2014 Eastern Canadian Championships, Mississauga